



# The Borough of Darby

P.O. Box 351 • 821 SUMMIT STREET • DARBY, PENNSYLVANIA 19023

ADMINISTRATION OFFICE  
(610) 586-1102 / 1103

CODE ENFORCEMENT  
(610) 586-0428

## REQUIREMENTS FOR CERTIFICATE OF OCCUPANCY

The following items must be in a safe condition prior to the transfer of a property or the renewal of a rental license in accordance with state and Borough codes

Smoke Detectors must be present and operating on each level of the home and in all sleeping rooms: \_\_\_\_\_

All inside and outside steps or stairs higher then 3 steps must have a hand railing: \_\_\_\_\_

All sidewalks, curbs, driveways, walkways, rear alleyways, common driveways and front steps must be in good condition and free from any safety or tripping hazards: \_\_\_\_\_

House numbers must be at least 3 inches in height, reflective and visible from the front of the home. This is also required on the rear of homes with a common alleyway behind it: \_\_\_\_\_

Any outlet in the Kitchen, bathroom, or laundry area closest to a water source must be a GFI type outlet: \_\_\_\_\_

**NOTE: ANY CONCRETE OR BLACKTOP WORK REQUIRES A PERMIT ISSUED BY THE BOROUGH CODE DEPARTMENT BEFORE WORK BEGINS. IN THE EVENT WORK CANNOT BEGIN BECAUSE OF OUTSIDE TEMPERATURE, THE OWNER, BUYER AND/OR SELLER MUST PROVIDE A COPY OF A WRITTEN AGREEMENT WITH A LICENSED CONTRACTOR SHOWING WHEN THE NECESSARY WORK WILL BE COMPLETED, AND AN APPROPRIATE ESCROW ESTABLISHED FOR COMPLETING SUCH REPAIR. THE BOROUGH WILL ISSUE A CONDITIONAL U/O ONCE THESE CONDITIONS ARE MET. YOUR PAID FEE INCLUDES ONE FOLLOW-UP INSPECTION. IF THE PROPERTY DOES NOT PASS THIS FOLLOW-UP INSPECTION, THE APPLICANT IS REQUIRED TO PAY A FEE PER INSPECTION UNTIL ALL REQUIREMENTS ARE SATISFIED.**

Date of Inspection: \_\_\_\_\_ Follow up \_\_\_\_\_ Final \_\_\_\_\_

Location; \_\_\_\_\_ Rental/ Sale \_\_\_\_\_

Receipt # \_\_\_\_\_ Processed By \_\_\_\_\_