

BOROUGH OF SLATINGTON

The Council Workshop Meeting was called to order on 22 March 2010 at 6:30 P.M. in the Council Room, 125 South Walnut Street, Slatington PA 18080

Presiding: Galen Freed President of Council

Recording Secretary: Stephen R. Salvesen

The Meeting was called to order by President Freed at 6:35 P.M. with the following in attendance:

<u>PRESENT</u>	<u>ABSENT</u>	<u>OTHERS PRESENT</u>	<u>VISITORS</u>
Bryon Reed	None	Ted Stevenson	Charles Maurer
Daniel Stevens		Chief Rachman	Wanda Shimko
Eldon Roberts		John Bolton	Carol Gildner
Kris Burek		Ed Healy	Pete George
Paul Hoffman			George Moyer
Galen Freed			Ed Ziegler
Russell Hallman (Arrived at 6:55 P.M.)			Melvin Gildner
			Chad Trego

Public Safety

Paul Hoffman – Chairman; Members: Russell Hallman, Daniel Stevens

VISITORS - There were two visitors present that wished to address the West End Playground issue, Mrs. Wanda Shimko and Mr. Charles Maurer. Manager Salvesen told the committee that Mrs. Shimko had been to Borough Hall to express her concerns about the playground in general and specifically, the softball diamond. On the first warm day of the year (March 15) the ballfield attracted a group of teenagers to play baseball. The field is designed for softball and has a short overhang to catch foul balls. The overhang does not stop baseballs which tend to damage private property; cars, siding, and windows. In addition, the area historically has been a gathering place for teens well after dusk. Mrs. Shimko expanded on her concerns to the committee and the Council and followed up the visit with the Manager, with a visit to the Police Department to ask for their assistance in controlling the unsupervised activity at the Playground. Manager Salvesen said that he is planning on having a conversation with the Rector at the Church to see if the Church would be willing to stiffen the rules of use at the playground. Mr. Charles Maurer said that he holds the deed to the property, not the Church. Mr. Maurer is head of the West End Playground Association. There is a reversion clause in the deed that states that the land must be used for recreation or the land reverts back to the church. Mr. Healy stated the Borough's records indicate that the Church is the owner on record and that if Mr. Maurer supplies a copy of the deed to the solicitor, he will get it properly recorded at the Courthouse. Chief Rachman told Council that he is addressing the problem at the playground but has limited resources. Mrs. Shimko did not think that the Police presence was sufficient. Manager Salvesen addressed Mr. Maurer and suggested that as the owner of the property the majority of the problem was his and that a fence around the property might be a simple solution to the problems at the playground. Mr. Maurer did not seem to like the suggestion.

1. Chief Rachman reported to the committee that two patrol cars were involved in an accident over the weekend; one car was responding to a call for Police at the West End Playground and another squad was returning to base.

2. Fire Chief Weaver reported that three (3) members of the Junior Fire Fighters group had completed their training and were now fully accredited Firemen and that this program is yielding results

FIRE COMPANY GRANT DISCUSSION

Councilman Hoffman reported to the committee that the Fire Company had received a grant of \$9,000 plus dollars and had upgraded 17 pagers and is now 2012 compliant for narrow banding.

Councilman Hoffman reported that the Fire Company had received a FEMA awarded grant for a vehicle exhaust system and a generator. The vehicle exhaust system will evacuate diesel fumes from the station and is worth approximately \$50,000.00 and it is Costars supplied negating the bidding requirements. The second part of the grant is for the generator and is worth approximately \$18,000.00. In addition, the County is working on other grant opportunities for both the Fire and Police Departments.

Chief Rachman apologized for the department's involvement in the recent flurry of emails.

Councilman Hoffman reported that there will be a Four (4) County Fireman's Parade on June 26 which will form in Slatington and windup in Walnutport. Judging will be held at the High School where awards will be handed out. The Fire Police will be used for traffic control. The last parade in this area was hosted by Walnutport in 1996. The Parade Committee will work out the proposed route so that detours can be established. The parade is expected to draw 300 people to the event. Prizes and awards are expected to be approximately \$10,000.00.

Councilman Burek suggested that the Chamber of Commerce be notified so that local businesses could prepare and might be able to capitalize by offering specials. In addition, it was hoped that the event would be put on the web site and a summary would be in the newsletter. There were no further questions from Council members or from the public on the grants or the grant opportunities.

CHANGE TO BOROUGH CODE (Mgrs. Memo 3/17/10)

Manager Salvesen reported that the Chief and he worked on updating the parking tickets to reflect the parking fee changes enacted by Council on May 12, 2008 by Ordinance NO. 633. In discussions with Chief Rachman, there are a few items that he would like Council to consider adding to the code. These are: Invalid Registration/Inspection, parking within 20 feet of a cross walk, and repairing a vehicle in the street. The suggested fines are \$25.00 if paid within 7 days and \$50.00 if paid within 7 to 20 days. The Ordinance allows fees to be altered by resolution of the Borough Council as deemed appropriate. Manager Salvesen was not sure if the proposed changes were sufficiently substantive as to require a new ordinance. The Solicitor, Ed. Healy thought that the changes proposed were significantly substantive that a new Ordinance would be required. Councilman Stevens questioned what would be a ticket offense under "Repairing a vehicle in the street". Chief Rachman responded that it is a subjective call on the part of the officer, but his thoughts were that changing oil or anti-freeze, repairing an engine would be ticket able offenses. Items such as changing wiper blades would not be. Manager Salvesen added that oil, antifreeze or other solvents used in a car would be a problem if they intruded into the storm water system. The Borough and all other municipalities are required by State law to file an MS4 report which reports contaminants released into the states' water ways.

Mel Gildner requested that the fines be posted on the web site and addressed in the newsletter. The Committee recommended that this item be brought before Council for action.

PARKING TICKETS (Mgrs. Memo 3/12/10)

Manager Salvesen presented a quotation from 5000 Forms for up-dated parking tickets. The tickets would come packaged twenty-five (25) to a book including a return envelope. Pricing is as follows: 40 books, \$21.75 per book, 60 books, \$15.25 per book, 80 books, \$12.00 per book, 100 books, \$9.99 per book, 150 books, \$7.41 per book and 200 books, \$6.41 per book. The Chief has recommended a purchase of 200 books. In addition to the book cost, there is an initial setup charge and freight. The committee agreed with the quantity of 200 books and recommended that this be on the agenda for the April Council Meeting. There were no comments from the other members of Council or from the public on this topic. There being no other business to bring before this committee, the Public Safety Committee Meeting was adjourned.

President Freed recessed the Committee Meeting for an Executive Session called by the Solicitor at 7:20 PM. President Freed reconvened the Committee Meeting at 7:50 PM and announced that the Executive Session was called to discuss potential litigation. Attorney Healy left the meeting after the Committee Meeting was reconvened.

Finance/Planning/Zoning

Russell Hallman – Chairman; Members: Daniel Stevens, Paul Hoffman

VISITORS - Mr. Jeff Lucien of 428 West Franklin Street was present to discuss the manager's letter sent to him on March 12, 2010 at the direction of Council, to answer the fence permit question asked by Mr. Lucien. Mr. Lucien still has a water problem which started to manifest itself about the same time that Mr. Sillet, of 848 Main Street, erected a fence on his property, took out the sod in the yard and replaced it with compacted stone. The Zoning Hearing Board in its determination did not require Mr. Sillet to put in a drain system on his property although there were conversations of installing a French Drain System. We do know that the handicapped ramp funnels water down the sidewalk, and grass that was on Mr. Sillet's property helped to absorb some of the rain water. Mr. Lucien also asked about a noise ordinance and if the Borough allows trucks to regularly mount curbs to take on and off load equipment and supplies. The Manager will look into both questions and report back to Council.

APPOINTMENT OF ENGINEER

Councilman Hallman asked the committee what their preference was in regards to appointing a Borough Engineer. Councilman Burek suggested that there were actually two questions to be discussed. First is the appointment of an Engineering Firm to oversee the 2009 CDBG-R Project and second is the appointment of a Borough Engineer. The entire grant is for \$310,000.00; \$182,492.00 of the grant money is earmarked for the proposed Storm Sewer on Fifth Street and West Church Street with the remaining \$127,508.00 to be used for overlaying streets within the Borough. Councilman Hallman also expressed the sentiment that he did not want to loose the grant money and again asked the committee and other Council members if they wished to appoint a new engineering firm tonight and start the paperwork over? Councilman Reed does not think that SSM is the right firm for the Borough and his choice would be Lehigh Engineering.

Ted Stevenson from SSM told Council that they have worked with other engineering firms before. Councilman Burek reminded Council that times are tough and we have to save money and that Lehigh Engineering had the possibility to save the Borough money because of their relatively small size, however they have little to no experience as a municipal engineer and this would be on the job training; whereas Keller has a wealth of experience working with boroughs the size of Slatington. These include Bath and Nazareth. Councilman Stevens agreed with Councilman Burek's assessment and his first impression was that Keller would make a good choice for Borough Engineer. Further, he checked Keller's references and they all had good things to say about their performance. President Freed agreed; he likes Lehigh Engineering but they have very limited experience. Further, it is clear that the County wants SSM appointed as engineer on this project and he believes that SSM's connections helped the Borough get the grant. President Freed noted that with the COA in place, do we want to take a chance with another firm. Ted Stevenson pointed out to Council that many of the problems leading up to the COA were because the former Borough Manager did not act prudently when problems were pointed out at the plant. Mr. Trego asked Councilman Stevens if he had checked the references of the other firms. Councilman Stevens said that he had not because he was not interested in appointing them and that the Manager had supplied Council with an overall matrix of the competing firm's qualifications. Councilman Hoffman stated that the discussion was nice to have, but we need to appoint an engineer and move on. Councilman Burek polled Council to see if there was any interest in continuing a dialog with Hanover Engineering and Keystone Consulting Engineers. The poll indicated that there was no interest and the Manager was instructed to contact the two firms and inform them of Council's decision. Councilman Burek moved to have Keller Consulting Engineers appointed as the Borough Engineer, seconded by Councilman Stevens. President Freed asked for a Roll Call. The motion was defeated by a Roll Call as follows:

Roll Call

AYES

Kris Burek
Daniel Stevens

NAYS

Galen Freed
Bryon Reed
Eldon Roberts
Russell Hallman
Paul Hoffman

Councilman Hallman moved to have Lehigh Engineering Associates, Inc. appointed as the Borough Engineer, seconded by Vice-President Reed. President Freed asked for a Roll Call. The motion was defeated by a Roll Call vote as follows:

Roll Call

AYES

Bryon Reed
Eldon Roberts
Russell Hallman

NAYS

Kris Burek
Daniel Stevens
Galen Freed
Paul Hoffman

Councilman Hoffman moved to have SSM appointed as Borough Engineer, seconded by Vice-President Reed. President Freed asked for a Roll Call. The motion was defeated by a Roll Call vote as follows:

Roll Call**AYES**

Galen Freed
Paul Hoffman

NAYS

Kris Burek
Daniel Stevens
Eldon Roberts
Bryon Reed
Russell Hallman

Councilman Hoffman moved to have SSM appointed as Borough Engineer for the 2009 CDBG-R Grant Project. President Freed asked for a Roll Call. The motion was declared passed by President Freed by Roll Call vote as follows:

Roll Call**AYES**

Kris Burek
Daniel Stevens
Bryon Reed
Galen Freed
Eldon Roberts
Russell Hallman
Paul Hoffman

NAYS

None

Councilman Burek suggested that Council should consider appointing an engineer on a project by project basis and ask for bids. This way Council can assess performance on actual projects. Councilman Hallman moved that Council request bids from Keller Consulting Engineers, Lehigh Engineering and Spotts Stevens and McCoy on future projects defining what Council would like and requesting a fixed price, seconded by Councilman Stevens. President Freed asked for a Voice Vote. Motion passed by Voice Vote 5-2 with Councilman Burek and Councilman Hoffman voting Nay.

BOROUGH CREDIT CARD (Mgrs. Memo 2/2/10)

Manager Salvesen's request to have the Borough apply for a credit card that had a buyer protection program was reviewed by the committee and as long as the card was secure in the office, they would have no problem with it. The committee recommended that this be brought before Council at the next meeting. There were no comments or questions from the public.

BOILER INSPECTION (Mgrs. Memo 3/17/10)

As a point of information for Council, they were informed that two pressure vessels were in need of re-inspection and that Hartford Insurance had been contacted to perform the inspections and that the inspection was at no cost to the Borough because we are clients of the Hartford. These inspections occur every two years on each pressure vessel. There were no questions from other Council members or from the public.

LV CHAMBER EVENTS (Mgrs. Memo 3/17/10)

Manager Salvesen requested that the Borough pick up the cost for attending Chamber events on behalf of Council. The Committee agreed that this should be policy and that it should be on the agenda for the next Council meeting. There were no other comments from Council members or the public.

COUNTY RE-ASSESSMENT (Mgrs. Memo 3/19/10)

Lehigh County has reassessed NIS Properties, PA LLC, based on their appeal for KOZ acceptance and has issued a retroactive change in taxable status and are considered exempt from the tax rolls for 12 months of tax year 2009. The tax parcel is 18 02 556222049812. NIS Properties is located at 450 Fairview Avenue. The County has recommended that the Borough recompute the 2009 Municipal Real Estate Tax and issue a refund. Council would like to know how long will the KOZ be effective for this site. The committee recommended that this item be brought to Council and placed on the agenda but Council wants an answer to the KOZ question prior to a vote. There were no other questions from other Council members or from the public. There being no other business to bring before this committee, the Finance/Planning/Zoning Committee Meeting was adjourned.

Human/Community Services

Daniel Stevens – Chairman; Members: Russell Hallman, Paul Hoffman.

VISITORS - Mr. Chad Trego, 403 East Church Street was present to address the committee. Mr. Trego again addressed the prudence of having a park on Main Street (Community Park) and again suggested that an income generating source would benefit the community and that any park must be maintained and is therefore a cost to the community. Councilman Stevens again pointed out that any work up at the park would be accomplished through the grant process with no funds being expended by the Borough. As an example, Councilman Stevens used the trail head as an example of community improvement being accomplished by using grant money and that the Trail Head by design, would be maintenance free to the extent that this is possible. Councilman Burek noted that any plans finally approved for the park would be by consensus as was the case with the Trailhead parking. Councilman Stevens noted that he had received, and read, the easement agreements and that Mr. Trego was correct on the limitation of hours and that signage would have the appropriate language on limitations. Further, that Council would have an opportunity to review the wording prior to the signs being ordered.

BOROUGH BUSINESS REVITALIZATION PROGRAM (Mgrs. Memo 3/17/10)

Councilman Stevens reviewed the letter offering membership into the Borough Business Revitalization Program and suggested to Council that many of the goals and objectives of the program are and have been pursued by Slatington within the grant process. With grant money drying up, communities are not willing to expend large sums of money on these types of ventures. He suggested to the committee that we pass on this opportunity and asked the Manager to formulate the appropriate response. There were no other comments from Council or from the Public.

NOVA (Mgrs. Memo 3/17/10)

The memo distributed copies of NOVA'S fuel report showed last year's trip times by neighborhood and a copy of the 2009 Budget and the 2010 Budget. Councilman Stevens wanted to know if other communities contributed fuel to NOVA along with Washington Township. Councilman Hoffman stated that only the two use this donation process. There were no other comments from Council or the public.

PICK-IT-UP LEHIGH VALLEY (Mgrs. Memo 3/17/10)

Lehigh County will be hosting its Fourth Annual "Pick it up Lehigh County" Event on Saturday, April 24, 2010 and they would like our help. If Slatington would like to host a clean-up event or have current plans they would like to work together with us. Council noted that there are no current plans for a cleanup event. There were no further questions from Council or from the public.

ARTS FEST REQUEST (Mgrs. Memo 3/19/10)

The Borough has received a request from Future Focus asking permission to hold Northern Lehigh's 6th Annual Arts Fest. It is scheduled for Saturday September 25th from 10 AM-4 PM in the 500&600 blocks of Main Street. The rain date will be Sunday September 26. In addition, they are asking for Slatington's Police Department and Fire Police for limited traffic and crowd control. They are also asking for the services of the Borough the day before to post "No Parking" on the 600 block of Main & the parking lot and to drop off garbage cans & barricades. The committee agreed to pass this request along to Council for action.

MANAGER'S UPDATE ON WEB SITE

At the last Council Meeting, the manager was asked to check on alternate sites that could host the Borough's Web Site. It is presently hosted by Boroughs.org and there is no additional cost to the Borough, cost is covered by our membership in the PMBA. In addition, other municipalities were checked to determine what type of program they used to update their web sites and a majority use WordPress. The cost for the transition to WordPress is \$299.00. The basic information has been updated on the site and Hollotek is up-loading all the Borough's permits, minutes, and Animal Control information. We still need current photos and updates on community events. We will not be able to upload current happenings, such as agendas or emergency information.

Councilman Stevens informed the Committee and other Council members that there will be a Disc Golf Tournament at Victory Park on May 1, 2010. In addition, DCNR representatives will be inspecting the Trail on Thursday, March 25, 2010 as part of the grant procedure. There were no other questions from other Council members or from the public. There being no other business to bring before this committee, the Human/Community Services Committee Meeting was adjourned.

Councilman Hoffman left the meeting to respond to an Emergency Call.

Highway

Bryon Reed – Chairman; Members: Eldon Roberts, Kristina Burek
There were no visitors that wished to address the Highway Committee.

PARKING FEES (Mgrs. Memo 3/17/10)

It was recommended to the Committee that the Borough parking lot be posted with Permit Parking signs similar to other areas and that permits be required. The committee agreed and suggested that the appropriate signs be ordered for the Borough Hall Parking Lot and the New Main & Center Street lot. The signs should be approximately 3'X3' and include the usual prohibitions, such as skateboarding, rollerblading, loitering, etc. The

committee recommended that this item be placed on the agenda for action by Council at the next meeting. There were no other comments from Council members or the public.

SLATINGTON ELEMENTARY SCHOOL (Mgrs. Memo 3/17/10)

The Borough received a letter from Barry Issett & Associates, requesting a letter from the Borough/Authority stating that the school will continue to be served by sewer and water. There is no increase in flow anticipated, but the letter is a requirement of the NPDES permitting process. This was discussed at the Slatington Borough Authority Meeting held on March 8, 2010 and approved by Voice Vote. Council's authority is needed to draft and send the letter. The Committee agreed with the request and directed that this be placed on the agenda for Council action at its next meeting. There were no comments from the public or from other Council members.

ROAD PAVING RESTORATION

Chairman Reed asked that this item be placed on the committee agenda to keep it visible to both committee members and Council. There will be some road restoration, milling, saw cutting and repaving in areas affected by the sewer project which will start in May, but other sources of revenue are needed to offset the cost of repaving. The Borough does not receive liquid fuels money in the amount necessary to accomplish an effective paving program. In addition, the bulk of liquid fuels funds are presently used to pay for street lighting costs. The manager should continue to look for grant opportunities that can be used for road paving.

STORM SEWER UP-GRADE

Chairman Reed asked that this be added to the agenda for many of the same reasons as stated above under road restoration. There were no other questions from other Council members or from the public. There being no other business to bring before this committee, the Highway Committee Meeting was adjourned.

Sewer

Kristina Burek – Chairman; Members: Bryon Reed, Eldon Roberts
There were no residents or visitors wishing to address the committee.

BOROUGH CREDIT CARD MACHINE (Mgrs. Memo 3/12/10 corrected)

As we look at the Matrix for sewer and water billing, we should also consider how people pay their bills. At the present time, the Borough will only accept cash or personal check. We have had a number of people ask about credit cards especially those people whose water service is about to be terminated. Manager Salvesen checked into renting/leasing a credit card machine from East Penn Bank. Their charge is **\$29.98** per month for a Forty eight (48) month lease. This equates to **\$359.76** per year, or **\$89.94** per billing quarter. We currently have 1414 users signed on to receive water in the Borough (receiving bills) and an additional 34 outside the Borough for a total of 1448 users. This would equate to a surcharge of **\$.06** to each customer. In addition to the machine rental fee, there is a 2.02% fee per transaction plus 0.25 cents per card swipe. A customer charging \$100.00 dollars on a credit card would be charged \$2.27 for the \$100.00 charge so the bill would be \$102.27 per \$100.00 charged. The cards accepted would be Master Card, Visa and Discover. Each of the credit card companies charge \$10 per month service charge (\$360.00)

and a compliance fee of \$57.60 per year per credit card company, or \$172.80. If we added this in to the surcharge fee of **\$.06** per customer per quarter the surcharge would be **\$.18** per customer per quarter. Manager Salvesen did not know how many customers would take advantage of the service, but it might improve the funds cash flow. Customers that can not come up with the cash to settle a bill could use a card to pay for the service. Some customers might opt for automatic billing cycles where we would automatically charge a card at the due date. Many people that have signed up for Card Reward Programs might opt to use the card. Councilman Stevens asked the manager to check into purchasing a machine. The concept of using or taking credit card information over the phone was discussed along with keeping credit card information on file for automatic withdrawal. For either of these options, office security was questioned. In general, the committee liked the concept and requested that if the Manager had the required information available; it should be on the agenda for the next Council meeting.

SEWER LIFT STATION (Mgrs. Memo 3/19/10)

Manager Salvesen solicited the proposal for inspection and maintenance services for the Pump Station. Preventative maintenance has always been very high on his list of goals and would strongly suggest that we authorize the inspection service to avoid last minute scrambles if and when something fails. The quotation is from Rapid Pump & Meter Service Company, Inc. which outlines the scope of supply to be performed on each inspection. The cost for each inspection is \$1,195.00 every six (6) months. The committee reviewed the quotation and agreed that this should be presented to Council for action at the next Council meeting. There were no comments or questions from the public or from other Council members.

SEWER RATE MATRIX-DISCUSSION

This will be combined with the water matrix discussion. There being no other business to bring before this committee, the Sewer Committee Meeting was adjourned.

Water

Eldon Roberts – Chairman; Members: Bryon Reed, Kristina Burek

VISITORS - There were two residents that wished to address the committee. The first visitor was Mr. Mel Gildner, 528 Pine Street, who again questioned the validity of 8,000 gallons as a base for computing water bills and that a pure usage charge would be more appropriate.

Mr. George Moyer, 231 Main Street questioned Council as to why each apartment did not have a water meter. Every resident gets a garbage bill; therefore every water user should get a base charge for water. He suggested that since there were Council members that were also owners of rental properties that this might not be in their best interests but would be fair to all users. Vice-President Reed took exception to the statement that members of Council might be colluding to reduce their costs.

Mr. Peter George, owner of rental property in the Borough, was in to complain about a \$900 water bill. He stated that this happened once before, an abnormal spike in the meter reading, and then returned to normal. He asked if Council would “Trust” him for half the bill if he paid half now. He also asked for the meter to be checked. Later in the discussion, he agreed to pay the entire bill but wanted a new meter at no cost. Committee members said that the meter would be checked for accuracy at no cost to him but meters

tend to under indicate water usage over time as parts wear. Meters were first put into service around 1981 when the Borough changed from charging by the tap. Meters were upgraded in the '93-'94 time frame with grant money and are the same meters in service today. There probably are newer designs available with fewer moving parts but unless the Borough can get a grant, they can not all be changed.

GRANTS FOR WATER METERS

Vice-President Reed placed this item on the agenda to remind all that we should be seeking grants for this upgrade.

FLUSHING SCHEDULE

Manager Salvesen presented a flushing schedule to the committee with copies to Council requesting approval. The schedule is essentially the same as last year's schedule and will require twenty four (24) nights of flushing from 9:00 PM to 12:00 PM. One of the reasons for the night schedule is to minimize water service interruptions to institutions such as schools and to select times when water usage is at its lowest in terms of consumption. Mr. Martinez will be developing dates for the flushing and the Manager will advise Council accordingly. There were no comments from the Public or other Council members.

SHADOW OAK LANE WATER LINES

Vice-President Reed asked that this be on the agenda so that we could look for grants that would offset the costs. There were no comments from the public or other Council members.

WATER MATRIX-DISCUSSION

Manager Salvesen reported to Council in a memo dated 3/16/10, that approximately 27% of the residents receiving water use less than 8,000 gallons which is the minimum, and that the percentage drops to 22% for residents using less than 7,000 gallons per quarter. The bulk of the Borough's users are between 5,000 and 12,000 gallons per quarter. The figures given to the committee and to Council on an alternate pricing scheme whereby each customer is charged a base fee and then charged for each gallon used was as follows: With a base fee of \$20.00 per quarter, the cost would be \$9.25 per 1,000 gallons used; at a base fee of \$30.00 per quarter the customer would be charged \$8.50 per 1,000 gallons, and at fee of \$40.00 per quarter the customer would be charged \$7.65 per 1,000 gallons of water. After much discussion, no recommendation was given on how to proceed. There were no further comments from Council or the Public. There being no other business to bring before this committee, the Water Committee Meeting was adjourned.

Miscellaneous - There were no items listed for discussion.

There being no further business to bring before Council, on a motion by Councilman Stevens, the meeting was adjourned at 11:45 P.M.

Stephen R. Salvesen
Borough Secretary

